



## Student Image Permission Form

Dear Parent or Guardian,

The Unified Schools of St. Mary Magdalen & St. John the Evangelist hosts a Website at [smmsjschools.org](http://smmsjschools.org) as well as a school Facebook, Instagram and other Social Media pages, and a school video YouTube page. Occasionally we wish to post a picture of a particular school activity or student accomplishment such as a science project, a play, artwork, sporting event, a distance learning class, or other activity. This may involve posting a picture showing a student, a group or class of students, or a sample of a student's work. We may also use these photos in brochures, posters, and in various other school publications. Videos produced by the school and/or its students and featuring the benefits and activities of the Unified Schools of St. Mary Magdalen & St. John the Evangelist, including those filmed during a distance learning class session, may also be posted, including related audio, on our website, YouTube and Facebook/Social Media pages.

If students' images or works are used in any of these print or electronic contexts:

- Only first names shall be used if referencing student pictures or scanned classroom work.
- Personal information will not be published.
- Documents will not include information that indicates the physical location of any student at a given time other than attendance at a particular school or participation in an activity.

(**NOTE:** Should a photo of the student be included in a media release (print, online, TV, radio), first and last name of the student will need to be included. Your permission would cover this usage as well.)

**Before posting pictures of students, samples of student work, or videos, including related audio, featuring students/classes, we require that the parent(s)/guardian(s) sign the permission form included here.**

\*Please be aware that images of students may also be shared with the Archdiocese of Hartford Center for Catholic Education and Formation (CCEF) for use in their electronic and print media. Your permission would cover this usage as well. We will keep this signed form on file for this school year.



**Student Image Permission Form**  
*(please select from the drop down menu)*

**Student Name:**

**Parent/Guardian Name(s):**

**Parent/Guardian Signature(s):**

I grant The Unified Schools of St. Mary Magdalen & St. John the Evangelist permission to use photo or video images, including related audio, of my son/daughter or a sample of his/her work such as a poem, story, artwork, etc. on the Unified Schools of St. Mary Magdalen & St. John the Evangelist website, Facebook/Social Media pages, YouTube page, or in other print or electronic media, including use by the Center for Catholic Education and Formation (CCEF).

The Unified Schools of St. Mary Magdalen & St. John the Evangelist has permission to post pictures or videos, including related audio, of my son/daughter in its media and in the CCEF media.

The Unified Schools of St. Mary Magdalen & St. John the Evangelist has permission to post samples of my son/daughter's school work in its media, and in the CCEF media.

**Date:**

**NOTE:** This agreement will be in effect as of the beginning of the month selected and may be revoked at any time by contacting your son's or daughter's school principal.

Save this form as a PDF and email a copy to [eperugini@stjohnwn.org](mailto:eperugini@stjohnwn.org)